

**DE SOTO AREA SCHOOL DISTRICT**

## BOARD COMMITTEES

There shall be four standing committees of the Board: finance/negotiations/personnel, policy, building and grounds/transportation, and curriculum/technology. Board members shall make their committee preferences known to the Board President at the first meeting in May.

The Board President shall appoint members to standing committees by the second meeting in May, except the negotiations committee which shall be appointed before the exchange of proposals with either the certified or non-certified bargaining units.

Committee responsibilities are as follows:

**A. Finance/Negotiations/Personnel**

The finance/negotiations/personnel committee shall:

1. meet periodically with the District Administrator to review the budget status and general financial condition of the District as well as review preliminary budgets.
2. be responsible for collective bargaining with the organized employee groups of the District as well as other employees as directed by the Board.

**B. Policy**

The policy committee shall:

1. meet periodically to review District policies and for consideration of proposed new policies.
2. review student and teacher handbooks before presentation to the Board as a whole.

**C. Buildings and Grounds/Transportation**

The buildings and grounds/transportation committee shall:

1. meet with the District Administrator prior to his/her setting up his/her yearly budget, to go over the pre-

established recommendations of the building principals, to check on needed repairs themselves, and to establish the year's priorities as to painting of schoolrooms or repairs thereon, electric work, furnace work, desks, lockers, flooring, plumbing, etc. Listings and recommendations will then be brought to the Board by previous mailing to facilitate faster handling of the problems in a business-like fashion.

2. meet periodically with the bus contractor to review transportation conditions.
3. investigate complaints and requests for route changes before implementation.

D. Curriculum/Technology

The curriculum/technology committee shall:

1. review and make recommendations to the Board with regard to high school schedule and classes to be offered. This should be done with regard to allowing enough time for changes or innovations.
2. discuss K-12 technology with the technology coordinator regarding the status of K-12 technology efforts at least once per year.
3. meet prior to March to review the plan for updating of new books and materials K-12.

Public notice shall be given for all Board committee meetings in accordance with established procedures.

LEGAL REF.: Section 19.84 Wisconsin Statutes

CROSS REF.: 171.1, Public Notification of Board Meetings

APPROVED: December 13, 2004 ADMINISTRATOR: \_\_\_\_\_